

REQUEST FOR PROPOSALS

PAYROLL SERVICES, TIME AND ATTENDANCE (BIOMETRIC SCANNING) AND HUMAN RESOURCES INFORMATION SYSTEM

THE CITY OF ORANGE TOWNSHIP WILL RECEIVE SEALED PROPOSALS FOR **PAYROLL SERVICES, TIME AND ATTENDANCE (BIOMETRIC SCANNING) AND HUMAN RESOURCES INFORMATION SYSTEM**. PROPOSALS ARE DUE BEFORE 11:00 A.M. PREVAILING LOCAL TIME ON **September 7, 2016**, AT THE **FINANCE DEPARTMENT, 29 NORTH DAY STREET 2ND FL ORANGE, NJ 07050**, AT WHICH TIME AND PLACE ALL PROPOSALS WILL BE PUBLICLY OPENED AND READ ALOUD.

THE ABOVE CONTRACT SHALL BE PERFORMED IN STRICT ACCORDANCE WITH THE NEW JERSEY LOCAL PUBLIC CONTRACT LAWS DOCUMENTS, INCLUDING ANY TECHNICAL SPECIFICATIONS WHICH ARE ON FILE WITH **THE CITY'S PURCHASING AGENT, 29 NORTH DAY STREET ORANGE, NJ 07050**.

ATTENTION IS CALLED TO THE FACT THAT NOT LESS THAN THE MINIMUM SALARIES AND WAGES AS SET FORTH IN THE CONTRACT DOCUMENTS MUST BE PAID ON THIS PROJECT AND THAT EMPLOYEES AND APPLICANTS FOR EMPLOYMENT ARE NOT DISCRIMINATED AGAINST BECAUSE OF THEIR RACE, COLOR, RELIGION, SEX OR NATIONAL ORIGIN.

PROPOSALS ARE REQUIRED TO COMPLY WITH ALL, BUT NOT RESTRICTED TO THE REQUIREMENTS OF N.J.S.A. 10:5-31 ET. Seq. and N.J.A.C. 17:27, AS WELL AS THE AFFIRMATIVE ACTION REQUIREMENTS OF THE CITY OF ORANGE TOWNSHIP. SUCH REQUIREMENTS ARE INCLUDED IN THE PROPOSAL DOCUMENTS.

THE CITY OF ORANGE TOWNSHIP RESERVES THE RIGHT TO REJECT ANY OR ALL PROPOSALS, TO WAIVE DEFECTS OR INFORMALITIES IN PROPOSALS, OR TO ACCEPT ANY PROPOSAL

AS IT SHALL DEEM IN THE BEST INTEREST OF THE CITY OF ORANGE, NEW JERSEY.

PROPOSALS MAY BE HELD BY THE CITY FOR A PERIOD NOT TO EXCEED SIXTY (60) CALENDAR DAYS FROM THE DATE OF OPENING OF THE PROPOSALS FOR THE PURPOSE OF REVIEWING THE PROPOSALS AND INVESTIGATING THE QUALIFICATIONS OF THE VENDORS PRIOR TO AWARDING OF THE CONTRACT.

PURCHASING AGENT
CITY OF ORANGE TOWNSHIP N.J.
COUNTY OF ESSEX
973-266-4021

.